江苏建筑职业技术学院大学科技园

入驻企业申请表

企业名称：

申请日期：

联 系 人：

联系电话：

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 企  业  基  本  信  息 | 企业名称 | （盖章） | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 注册时间 |  | | | | | | | | | | | | | | | | | | | | | | | | | | 注册资本 | | | | | | | | | 万元 | | | | |
| 经营地址 |  | | | | | | | | | | | | | | | | | | | | | | | | | | 邮编 | | | | | | | | |  | | | | |
| 法人代表 |  | | | | | | | | | 联系电话 | | | | | | | | |  | | | | | | | | 身份证号 | | | | | | | | |  | | | | |
| 经办人 |  | | | | | | | | | 联系电话 | | | | | | | | |  | | | | | | | | 电子邮箱 | | | | | | | | |  | | | | |
| 企业性质 | 国有及国有控股企业□ 外资企业□ 股份制企业□ 其他□ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 入园方式 | 外部迁入□ 新注册□ 非园区注册企业□ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 入园业务 | 研究□ 研发□ 生产□ 销售□ 服务□ 其他（请注明）□ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 经营范围 |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 预期经济效益 | 年产值（万元） | | | | | | | | | | | | | | | | | | | | | | | | 年利润（万元） | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 园区场地租赁要求 | 租赁 | | | | | | | ㎡ | | | | | | | | | | | | | | 位置要求 | | | | | | | |  | | | | | | | | | | |
| 租期 | | | | | | | 年 | | | | | | | | | | | | | | 楼层要求 | | | | | | | |  | | | | | | | | | | |
| 电力 | | | | | | |  | | | | | | | | | | | | | | 给排水要求 | | | | | | | |  | | | | | | | | | | |
| 网络 | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 其他 | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 员工总数 |  | | | | | | | 管理人员： 人 大专以上学历： 人 中级以上职称： 人 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 企业获得创业投资金额 |  | | | | | | | 企业获得银行贷款 | | | |  | | | | | | 企业获得各级政府计划资助项目数 | | | | | | | | | |  | | | 企业获得各级政府计划资助金额 | | | | | | | |  | |
| 企业已有专利数 | 项 | | | | | | | | | | | | | | | | | | | | 专有技术 | | | | | | | | | | 项 | | | | | | | | | |
| 股  东  和  法  人  基  本  情  况 | 股东名称  （姓名） | 认缴注册资本 | | | | | | | | | | | | | | | | | | | | | | 实缴注册资本 | | | | | | | | | | | | | | | | | |
| 金额 | | | | 货币 | | | | 实物 | | | | | 技术 | | | | | | 所占比例 | | | 金额 | | | | | | | 货币 | | | | 实物 | | | 技术 | | | 所占比例 |
|  |  | | | |  | | | |  | | | | |  | | | | | |  | | |  | | | | | | |  | | | |  | | |  | | |  |
|  |  | | | |  | | | |  | | | | |  | | | | | |  | | |  | | | | | | |  | | | |  | | |  | | |  |
|  |  | | | |  | | | |  | | | | |  | | | | | |  | | |  | | | | | | |  | | | |  | | |  | | |  |
|  |  | | | |  | | | |  | | | | |  | | | | | |  | | |  | | | | | | |  | | | |  | | |  | | |  |
|  |  | | | |  | | | |  | | | | |  | | | | | |  | | |  | | | | | | |  | | | |  | | |  | | |  |
|  |  | | | |  | | | |  | | | | |  | | | | | |  | | |  | | | | | | |  | | | |  | | |  | | |  |
| 法定代表 | 姓 名 | | | | | | | | 性别 | | | | 年龄 | | | | | | | 最高学历 | | | | | | 毕业学校 | | | | | | | | | | | | 毕业时间 | | |
| 董事长 |  | | | | | | | |  | | | |  | | | | | | |  | | | | | |  | | | | | | | | | | | |  | | |
| 总经理 |  | | | | | | | |  | | | |  | | | | | | |  | | | | | |  | | | | | | | | | | | |  | | |
| 董  事  会  成  员  情  况 | 董事会成员 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 姓名 | | | | 年龄 | | | | | 学历 | | | | | | | | | | | | | 专业 | | | | | | | | | | | | | 董事会职务 | | | | | |
|  | | | |  | | | | |  | | | | | | | | | | | | |  | | | | | | | | | | | | |  | | |  | | |
|  | | | |  | | | | |  | | | | | | | | | | | | |  | | | | | | | | | | | | |  | | |  | | |
|  | | | |  | | | | |  | | | | | | | | | | | | |  | | | | | | | | | | | | |  | | |  | | |
|  | | | |  | | | | |  | | | | | | | | | | | | |  | | | | | | | | | | | | |  | | |  | | |
|  | | | |  | | | | |  | | | | | | | | | | | | |  | | | | | | | | | | | | |  | | |  | | |
| 技  术  市  场  人  员  情  况 | 技术持有（或核心）人姓名 | | | | | | | 年龄 | | | | | | | | 学历 | | | | | | | | | 专业 | | | | | | | | | 担任职务 | | | | | | | |
|  | | | | | | |  | | | | | | | |  | | | | | | | | |  | | | | | | | | |  | | | | | | | |
|  | | | | | | |  | | | | | | | |  | | | | | | | | |  | | | | | | | | |  | | | | | | | |
| 开发人员数 | | |  | | | | | | | | 全职 | | | | | |  | | | | | | | | | | | | 兼职 | | | |  | | | | | | | |
| 市场策划人员数量 | | | | | |  | | | | | 一年内拟招聘人员数量 | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | |
| 销售人员数量 | | | | | |  | | | | | 一年内拟招聘人员数量 | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | |
| 其它 | 有无三废 | |  | | | | 对环境污染程度 | | | | |  | | | | | 有无除计算机外的其它用电设备、特殊用水设备 | | | | | | | | | | | | | | | |  | | | | | | | | |
| 企业对外宣传资料  (500字左右) |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

附件3：

江苏建筑职业技术学院大学科技园

入驻企业商业计划书编写要求

一、相关说明

l、商业计划书应包含编制提纲中的项目内容。

2、商业计划书用A4纸打印；编写时，小标题用黑体小四号字编写，正文用仿宋体小四号字编写。

二、编制提纲

1、封面。

2、目录。

3、基本情况。包含：企业名称、成立时间、注册资本、注册地、注册机关、税务登记机关；主要股东、股份比例；主营业务；联系人联系方式等。

4、项目负责人信息。包含：姓名、性别、年龄、籍贯；学历、学位、毕业院校、政治面貌、联系方式、主要经历等。

5、产品／服务描述。包括：产品／服务介绍；产品／服务技术水平：产品／服务的新颖性、先进性和独特性；产品的竞争优势等。

6、研究与开发。包括：已有的技术成果及技术水平；研发队伍技术水平、竞争力及对外合作情况；已投入的研发经费及今后投入计划；对研发人员的激励机制等。

7、行业及市场。包括：行业历史与前景；市场规模及增长趋势；行业竞争对手及本公司竞争优势；未来3年市场销售预测等。

8、营销策略。包括：在价格、促销、建立销售网络等各方面拟采取的策略及其可操作性和有效性；对销售人员的激励机制等。

9、管理。包括：机构设置、员工持股、劳动合同、知识产权管理、人力资源计划等。

10、融资说明。包括：资金需求量、用途、使用计划；拟出让股份；投资者权利；退出方式等。

11、财务预测。包括：前三年以及未来3-5年的销售收入、利润、资产回报率等。

12、风险控制。包括：项目实施可能出现的风险以及拟采取的控制措施等。

13、项目技术情况的证明文件、申请人以及合伙人身份证明材料、毕业证书复印件、企业营业执照（三证合一）副本复印件以及其他需要提交的有关材料。